

# PRAIRIE POINT COMMUNITY AUTHORITY BOARD (“CAB”)

(Formerly known as Kings Point Community Authority Board)

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

[www.prairiepointmdsco.gov](http://www.prairiepointmdsco.gov)

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** January 6, 2023

**TIME:** 9:00 a.m.

**LOCATION:** Video Teleconference

This meeting will be held by video / telephonic means.

1. To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YmE5NzAzMjltYzYyNi00ZDI0LWJlOWItNmY4NzE4YTEyOGQy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmE5NzAzMjltYzYyNi00ZDI0LWJlOWItNmY4NzE4YTEyOGQy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

**ACCESS:**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 528 348 552#

### Board of Directors

### Office

### Term Expires

**David Carro**, representing Prairie Point Metropolitan District No. 1

President

D1 & D2 – May, 2023  
D3 – May, 2025

**Brandon Wyszynski**, representing Prairie Point Metropolitan District No. 3

Treasurer

D1, D2 & D3 – May, 2025

**Brett Price**, representing Prairie Point Metropolitan District No. 2

Assistant Secretary

D1 – May, 2025  
D2 & D3 – May, 2023

**P. Joseph Knopinski**, representing Prairie Point Metropolitan District No. 3

Assistant Secretary

D1, D2 & D3 – May 2023

**Bertrand (Randy) Bauer**, representing Prairie Point Metropolitan District No. 3

Assistant Secretary

D1 – May, 2023  
D2 & D3 – May, 2025

**Lisa Johnson**

Secretary

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**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Approval of agenda; confirm location of meeting, posting of meeting notices and confirm 24-hour posting location.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Review and consider approval of December 1, 2022 regular meeting minutes (enclosure).

**II. FINANCIAL MATTERS**

- A. Report on status of adherence to Draw Processing Schedule (enclosure).
- B. Review Engineer’s Report and Verification of Costs Report No. 15 Associated with Public Improvements, prepared by Schedio Group LLC. Consider acceptance of verified costs (enclosure).
- C. Discuss and consider ratification/approval of the payment of Claims as verified in the Engineer’s Report No. 15, prepared by Schedio Group LLC, and pursuant to the Schedule of Cash Position (enclosure).

**III. LEGAL MATTERS**

- A. Other.

**IV. CAPITAL/CONSTRUCTION MATTERS**

- A. Discuss and consider approval of the Construction Management Services Agreement between Clayton Properties Group II, Inc. and the CAB.
- B. Construction Committee report.
  - 1. Ratify Award of Contract and issuance of Notice to Proceed for Filing No. 1 Erosion Control install and maintenance work to \_\_\_\_\_.
  - 2. Ratify Award of Contract and issuance of Notice to Proceed for Filing No. 2 Erosion Control install and maintenance work to \_\_\_\_\_.

3. Consider approval of professional Service Agreements / Task Orders for the following:
  - i. Contour Services, Task Order No. 2 for Filings 1 & 2 Erosion Control & Mass Grading Construction Management Services (enclosure).
  - ii. Surveying related to Erosion Control work to \_\_\_\_\_.
  - iii. Erosion Control Inspection and Reporting services to \_\_\_\_\_.
  - iv. Geotechnical services to \_\_\_\_\_.
- C. Consultant Committee Report – discuss interviews and consider award of service agreements for consultant(s) pursuant to Requests for Proposals (“RFPs”) for the following services (enclosure- Bid Tabulation):
  1. Community Management/Covenant Control/Grounds Maintenance.
  2. Pool Facilities/Social Program Management.

**V. OTHER BUSINESS**

- A. Confirm quorum for February 2, 2023 Regular Board Meeting.

**VI. ADJOURNMENT**

**The next regular meeting is scheduled for February 2, 2023 at 9:00 a.m.  
via Microsoft Teams.**